

WASHOE COUNTY BOARD OF EQUALIZATION

BOARD MEMBERS

Eugenia Larmore, Chair
James Ainsworth
Dennis George
Bobbi Lazzarone
Daren McDonald

COUNTY CLERK

Janis Galassini

DEPUTY DISTRICT ATTORNEY

Jennifer Gustafson
Michael Large

NOTICE OF MEETING AND AGENDA

**FRIDAY, JANUARY 22, 2021
9:00 A.M.**

**WASHOE COUNTY ADMINISTRATIVE COMPLEX
CAUCUS ROOM
1001 E. 9TH STREET, BUILDING A
RENO, NEVADA**

Online Viewing: No members of the public will be allowed in the Caucus Room due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later directives), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate. This meeting will be held by Zoom teleconference only at the following link: <https://us02web.zoom.us/j/88905470502>. NOTE: This option will require a computer with audio and video capabilities.

NOTE: Items on the agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another meeting. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Board may take short breaks approximately every 90 minutes.

Technical Difficulties: If the Board of Equalization experiences technical difficulties with the Zoom platform at any time during the meeting, the meeting will be placed into recess and restarted when the technical issues have been resolved.

Public Comment: Public comments are welcomed during the public comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Public comment during individual action items must be relevant to the particular item being considered. Anyone wishing to provide live public comment may do so by logging into the Zoom webinar at <https://us02web.zoom.us/j/88905470502> and utilizing the "Raise Hand" feature during any public comment period. Persons may not allocate unused time to other speakers.

Members of the public may also submit comments by mail, email to clerkboard@washoecounty.us, or voice message at: (775) 784-7279. The Board will make reasonable efforts to include all comments received by 4:00pm on January 21, 2021 by email and voicemail into the record.

Responses to Public Comments: The Board of Equalization can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the Board will consider, members may choose not to respond to public comments except to correct factual inaccuracies, ask for County staff action, or ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "Board Member Comments: This item is limited to announcements or topics/issues proposed for future agendas."

Forum Restrictions and Orderly Conduct of Business: The Board of Equalization conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Posting of Agenda: Pursuant to NRS 241.020(4)(b), the Agenda for the Board of Equalization has been electronically posted at https://www.washoecounty.us/clerks/brm/board_committees/boe/index.php and <https://notice.nv.gov>. Pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 3, the requirement that public notice agendas be posted at physical locations within the State of Nevada has been suspended.

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How to Get Copies of Agenda and Supporting Materials: Copies of this agenda and supporting materials for the items on the agenda may be obtained on the Board of Equalization’s website at https://www.washoecounty.us/clerks/brm/board_committees/boe/index.php and is available to members of the public at the County Clerk’s Office (1001 E. 9th Street, Bldg. A, Reno, Nevada) or by contacting Derek Sonderfan at 775-784-7279.

1. **CALL TO ORDER** [Non-action item]
2. **SALUTE TO THE FLAG** [Non-action item]
3. **ROLL CALL** [Non-action item]
4. **PUBLIC COMMENTS** [Non-action item]: Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.
5. **OATH OF OFFICE** [Non-action item]: Clerk to administer oath of office to new or re-appointed Board members. (Dennis George)
6. **ELECTION OF VICE-CHAIR [FOR POSSIBLE ACTION]**: Possible election of a vice-chair for the 2021 Washoe County Board of Equalization.
7. **SWEARING IN** [Non-action item]: County Clerk to administer oath to appraisal staff.
8. **ORIENTATION AND TRAINING** [Non-action item]:
 - A. Washoe County Assessor’s Office presentation and overview of assessment process for the 2021/2022 fiscal year.
 - B. Washoe County Clerk’s Office presentation and overview by Washoe County Clerk’s Office of statutory responsibilities as Clerk of the Board and administrative and clerical practices; distribution of State Guidelines to County Board of Equalization Members.
 - C. Washoe County District Attorney’s Office training on Nevada Open Meeting Law and Ethics in Government Law.
9. **2021 HEARINGS [FOR POSSIBLE ACTION]**: Discussion and possible adoption of rules and procedures to be used by the Board for hearings during the 2021 Board of Equalization meetings, including but not limited to, discussion and direction to staff on petitions filed after deadline date.

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10. **BOARD MEMBER COMMENTS** [Non-action item]: This item is limited to announcements or topics/issues proposed for future agendas.
11. **PUBLIC COMMENTS** [Non-action item]: Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.
12. **ADJOURNMENT** [Non-action item]

**THIS AGENDA IS AN OFFICIAL AGENDA OF THE WASHOE COUNTY
BOARD OF EQUALIZATION PREPARED AND POSTED BY THE WASHOE COUNTY CLERK AS CLERK
OF THE BOARD OF EQUALIZATION**

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Pursuant to NRS 241.020, this Agenda has been posted at the following locations:

Washoe County Administration Complex, 1001 East 9th Street, Reno, Nevada
Washoe County Courthouse, 75 Court Street, Reno, Nevada
City of Reno, 1 East First Street, Reno, Nevada
City of Sparks, 431 Prater Way, Sparks, Nevada
Incline Village Justice Court, 865 Tahoe Blvd, Incline Village, Nevada
www.washoecounty.us
www.notice.nv.gov